

Focus on new discrete pieces of research.

There will be no continuous funding, although if the same applicant wants to apply for funding for work on the same site but a different piece of research, they may.

Each project should be for an achievable specific result that will help advance the understanding of the studies of castles.

Key types of work the Castle Studies Trust would fund:

- Site-based survey work (e.g. geophysical, architectural, topographical, -LiDAR)
- Excavations
- Scientific tests on objects/materials from a castle site (e.g. radiocarbon dating)
- Review of historical sources (only as part of a Castle Studies Trust funded project)
- Pieces of work, such as reconstruction drawings, which would help the public understanding of a castle site.

The Trust's focus for projects is on sites not managed by major heritage bodies, but will consider applications on sites managed by such organisations, especially free to access ones, subject to meeting strict criteria available from the chair of trustees.

Project funding of up to £14,000 including VAT can be considered.

The Castle Studies Trust is willing to fund and co-fund projects.

Funding for a project is for the set piece of work as laid out in the application form and signed contract, regardless of the number of hours/length of time it takes within a maximum time period (see below). No extra funds will be provided for completion of work.

All projects funded by the Castle Studies Trust to start within 10 weeks of the first tranche of funding being received.

Any permissions required to carry out the work (eg from the landowner) must have been obtained within the 10 week time frame.

The first tranche of funding is up to a maximum of 75% of grant awarded, with rest being paid on the delivery of the results of the research to a satisfactory standard (as deemed by expert assessor) i.e. ready for publication for publications such as peer reviewed journals.

Projects awarded grants will be monitored by one of the expert assessors in a form to be agreed.

All projects should be finished and written up to satisfactory standard ready for publication within 12 months of first tranche of funds received. This can be extended in exceptional circumstances.

All results/reports on research to be freely available on the CST website. All applicants must be in a position to give permission to the Castle Studies Trust to be able to use the results of the research in any format.

All applicants must complete the application form (available at [www.castlestudiestrust.org](http://www.castlestudiestrust.org)) and return it to the CST with two **completed written** references.

Costs only specific to the carrying out the specific task can be included in the grant (e.g. travelling to and from site in question).

All successful applications will be required to account for the expenditure of the grant. Receipts and invoices to be provided as requested.

The grant application process will open in September each year and close on 1 December of the same year (or Friday before if date is on a weekend).

Funding is open to both individuals and groups/organisations. All successful applicants must be able to provide a sponsoring organisation's bank account (company, local society etc) in which the grant will be deposit upon receipt of a signed copy of the Conditions and a signed copy of the Acceptance of Offer form.